

Item	Description	Notes / Comments	Type of item
<b>Meeting date – 20th November 2007</b>			
<b><i>Reports required from Department by 31<sup>st</sup> October 2007</i></b>			
Performance Management Information	To receive performance information relating to resources	Quarterly Report	PM
Request for Scrutiny A65 QBI Scheme	To determine whether to undertake further scrutiny on this scheme following Cllr Illingworth's request and if so, determine what	The Board on 16 <sup>th</sup> October deferred a decision to the November meeting following consideration of a request for scrutiny on 18 <sup>th</sup> September 2007	RFS
Review Consultation Processes In City Development Department	To receive draft terms of reference for a proposed inquiry to review the consultation processes in the City Development Department	The Board requested this at the meeting on 16 <sup>th</sup> October 2007	RP
Requests for Scrutiny former Miles Hill and Royal Park Schools	To consider requests for scrutiny from Cllrs Dowson and Morton respectively	A joint report from the Director of City Development and Education Leeds will be submitted to this meeting on the general processes	RFS
Contribution to the revised Local Area Agreement	To receive a report on the LAA	What are the Director's responsibilities with regard to LAA. How will performance be measured	B
Budget	To consider the City Development Department's budget for 2008/09	The Board agreed that this be included in its programme on 18 <sup>th</sup> September 2007 <i><u>The Department has advised that a paper will not be available until the December meeting.</u></i>	RP

Key:

CCFA / RFS – Community call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

Item	Description	Notes	Type of item
<b>Meeting date – 20th November 2007</b>		<i>Reports required from Department by 31<sup>st</sup> October 2007</i>	
Leeds City Market & Car Boot Sales Cross Green	<p>To consider a paper on the</p> <ul style="list-style-type: none"> <li>• opening hours of Leeds City Market and its outlets and vacancy rates</li> <li>• future of the Council’s car boot sale at Cross Green site</li> </ul> <p>Members were concerned at improving the hours of opening of the market to serve the new developments around the city centre and that the market closes on Wednesday pm. Also redevelopment of the Cross Green site.</p>	<u><i>It has been necessary to defer this matter to a later meeting.</i></u>	RP / B
Multi Purpose Arena	To receive a paper on progress with regard to this development	<u><i>It has been necessary to defer this item to a later meeting</i></u>	B

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Item	Description	Notes / Comments	Type of item
<b>Meeting Date – 18<sup>th</sup> December 2007 cont</b> <i>Reports required from Department by 28<sup>th</sup> November 2007</i>			
City Centre Area Action Plan	To consider the results of the City Centre Area Action Plan	Requested in June 2007	RP
Bottlenecks / Pinch Points in our Transport System	To receive a report from the Director on this issue	Members concerned that there still appears to be a number of quick transport wins the city can make by reducing pinch points often at little cost – e.g enforcing or introducing parking restrictions	B
Impact of students on the economy of the city	To consider an initial paper from the City development department on the impact of students on the economy of the city	The Board requested this at their meeting on 16 <sup>th</sup> October	B
BV165 % of pedestrian crossings with facilities for disabled people	To receive the outcome of the completed audit	The audit was requested to determine whether these crossings meet all the required standards	PM
Supply of one & two bedroomed flats in the city, the vacancy factor and supporting infrastructure	To receive a paper on the supply of one & two bedroomed flats in the city, vacancy factor & infrastructure to support these new developments	Members concerned at a range of issues including the lack of shops doctors surgeries and other services at many of these new developments	RP / B

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Town and District Centre Review	To receive a report on progress with regard to this review	Requested at the meeting in June 2007	DP
Section 106 Agreements (Town and Country Planning Act 1990) and Section 278 Agreements (Highways Act 1980)	To consider a report detailing the process involved, identification of the audit trail and enforcement, total funding available in 12 month period, amount unspent, strengths and weaknesses	Members concerned on a number of issues including enforcement of conditions imposed on developers to undertake works under these section agreements	RP
<p><b>Meeting date – 22<sup>nd</sup> January 2008</b> <i>Reports required from Department by 31<sup>st</sup> December 2007</i></p>			
Transfer of Highways Services to City Development	To receive a report on the transfer of highways services to the City Development Department on 1 <sup>st</sup> April 2007	Council restructured on 1 <sup>st</sup> April 2007. The Chief Highways Officer to report following appointment to the post	B
Review of the Conservation Unit	To consider a report on the Conservation Unit to include available resources, progress on reviewing our 60 conservation areas, and availability of advice to developers and individuals	Members concerned at a range of issues including whether we are meeting our legal obligations	B

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<b>Meeting date – 22<sup>nd</sup> January 2008 cont</b> <i>Reports required from Department by 31<sup>st</sup> December 2007</i>			
Strategic Review of Planning and Development Services – Plans Panels only	To consider an update report on the development of and support for Plans Panels	This specific update was requested by Scrutiny Board on 18 <sup>th</sup> September	DP
Outcome of the Consultation on the Street Design Guide with specific reference to			
<b>Meeting date – 19<sup>th</sup> February 2008</b> <i>Reports required from Department by 30<sup>th</sup> January 2008</i>			
Performance Management Information	To receive performance information relating to resources.	Quarterly Report	PM
<b>Meeting date – 18<sup>th</sup> March 2008</b> <i>Reports required from Department by 27<sup>th</sup> February 2008</i>			
<b>Meeting date – 22<sup>nd</sup> April 2008</b> <i>Reports required from Department by 2<sup>nd</sup> April 2008</i>			
Scrutiny Board Annual Report	To consider the Board's Annual Report for 2007/08	Council Procedure Rules require the publication of an Annual Report	

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